

## Application form for institutions

I, here undersigned, ....., as representative of the following institution, express my intention to join the Network of European Landscape Architecture Archives.

Type of membership request > tick corresponding box

**Institutional member:** Institutions and organizations (e.g. archives, libraries, universities) that *manage and conserve collections and/or archives* of landscape architecture and which have expertise in one or more areas related to the aims of NELA

**User member:** Institutions and organizations of any kind (e.g. schools, research institutions, professional practices) that have expertise in one or more areas related to the aims of NELA and *make use* of landscape architecture collections/archives for practice, research and/or educational purposes

**Affiliate member:** Institutions and organizations *other than those in category 1 and 2* that are interested in landscape architecture archives, historical research, and education and wish to support the aims and activities of NELA

### General data on the applicant

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#### Applying institution:

Name:

Abbreviation:

Address: (street, street number, city, postcode, country)

Web page:

Landscape Architecture Archives name: (managed by the institution)

Abbreviation of the archives:

Main language used for the management of archives:

Web page of the archives: (if relevant)

# **NELA** Network of European Landscape Architecture Archives

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International NELA contact: Annegreth Dietze | email: [annegreth.dietze@nmbu.no](mailto:annegreth.dietze@nmbu.no)

## **Representative person** (of the institution/archives)

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If more than one representative of the same institution wish to apply for membership, they are invited to fill in separate application forms.

Name:

Position:

Training and professional activities:

Email address:

Phone number:

## **Contact person for NELA**

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If more than one contact person wishes to apply for membership, they are invited to fill in separate application forms.

Name:

Position:

Training and professional activities:

Email address:

Phone number:

## **Reasons for joining NELA**

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Please let us know your motivation for joining NELA. This helps us to gain a better understanding of the objectives of each applicant, but also to better define NELA's missions in the future.

## **How did you hear about NELA?**

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# NELA Network of European Landscape Architecture Archives

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## General information on the Archives

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Address of the Archives (if different from hosting institution):

Web page:

Collection areas (e.g. : gardens, landscape architecture, horticulture, teaching, specialised contractors, book authors etc.):

Geographic area:

Periods of the collections: from..... to .....

Type of record creators<sup>1</sup> :

Type of archival records collected: plans , written archives , ancient photographs , models , pieces of furniture , audio archives , audio-visual archives , other  (please specify: .....).

Does the institution include a historical library (i.e. a library that conserves and collects a *significant* number of rare ancient books pertaining to garden and landscape history) open to the public?

Yes / no .

If relevant, more detailed information about library (contents/origin etc.):

Foundation year:

- Status of the Archives:
- private
  - public
  - independent
  - affiliated to an educational institution
  - affiliated to a cultural organisation (e.g. a museum, a historical garden etc.)

Approximate size of the Archives:

- number of fonds:
- linear metres:

I hereby confirm that I have read the ethical code attached in annex, and that I agree to its terms

Date and place: 18/09/2024,

Signature(s):

.....  
Contact person on behalf of the Institution /  
Archives

.....  
Legal representative of the Institution /  
Archives

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<sup>1</sup> Record creator: the individual or corporation that has created or received the archival records.